



GHANA PRISON SERVICE

GENERAL ELIGIBILITY – SENIOR OFFICER

An applicant must:

- a. Must be a Ghanaian citizen by birth with no criminal record.
- b. Must have completed his/her National Service.
- c. Must be computer literate.
- d. Must be of a minimum age of **18** and not more than **35** years by **1st November, 2025**.
- e. Must be physically and medically fit by the Prisons Service standard.
- f. Not bonded by any organisation.
- g. Not have been dismissed from any public service or any other employment.
- h. Must have a minimum height of **1.68metres** (5ft 6inches) for Males and **1.57 metres** (5ft 2inches) for Female.
- i. Must have an active e-mail account and a mobile phone number.
- j. Be ready to undergo paramilitary Training and other physical training.
- k. Medical professionals must have completed one (1) year post housemanship with a registered hospital or clinic.

CATEGORIES

1. GENERAL DUTIES

In addition to the general eligibility, applicants must have a minimum of first degree from an accredited university not below second class (lower division) in any of the following areas and a minimum of one (1) year post qualification work experience. Any additional qualification will be an added advantage.

- (a) Humanities and Social Sciences

2. AGRICULTURE

In addition to the general eligibility, applicants must have at least a first degree from an accredited university not below second class (lower division) in the following areas with at least one (1) year post qualification work experience.

- a. Animal Science
- b. Crop Science
- c. Soil Science
- d. General Agric
- e. Agric Mechanic
- f. Agribusiness
- g. Agriculture Biotechnology
- h. Agriculture Engineering
- i. Agriculture Economist

3. EDUCATION

In addition to the general eligibility, applicants must have at least first degree from an accredited university not below second class (lower division) in any of the following areas with at least one (1) year post qualification work experience.

- (a) Basic Education
- (b) Early Childhood Education
- (c) Guidance and Counselling

4. LEGAL OFFICERS

In addition to the general eligibility, applicants must have a minimum of LLB/BL, and must have been called to the Bar with at least one (1) year post qualification work experience.

5. MEDICAL CATEGORY

(a) MEDICAL DOCTORS

In addition to the general eligibility, applicants must at least possess Bachelor of Medicine, Bachelor of Surgery (MBChB), or Medical Doctor (MD) from an accredited university, and must be registered with the Medical and Dental Council.

(b) DENTAL SURGEONS

In addition to the general eligibility, applicants must at least possess Bachelor of Dental Surgery (BDS) from an accredited university and must be a registered member of the Medical and Dental Council.

(c) OPHTHALMOLOGIST

In addition to the general eligibility, applicants must at least possess MBBS/MD in Ophthalmology from an accredited university and must be registered with the relevant professional regulatory body.

(d) PHARMACISTS

In addition to the general eligibility, applicants must at least possess B.Sc. Pharmacy (B. Pharm/Pharm D.) from an accredited university and must be registered with the Ghana Pharmacy Council.

(e) PHYSICIAN ASSISTANTS

In addition to the general eligibility, applicants must at least possess B.Sc. Physician Assistant or B.Sc. Medical Assistant from an accredited university and must be a registered member of the Medical and Dental Council with one (1) year post qualification experience.

(f) MEDICAL LABORATORY TECHNOLOGIST

In addition to the general eligibility, applicants must at least possess B.Sc. Medical Laboratory Technology from an accredited university and must be a registered member of the Allied Health Professions Council with one (1) year post qualification experience.

(g) NURSING OFFICERS

- i. General Nurses
- ii. Midwives
- iii. Public Health Nurses
- iv. Community Mental Health Nurses
- v. Ear, Nose and Throat Nurses
- vi. Ophthalmic Nurses

In addition to the general eligibility, applicants must have at least first degree from an accredited university in the relevant field with one (1) year post qualification experience, and must be registered with a professional regulatory body such as the Nursing and Midwifery Council, Allied Health Professions Council etc.

(h) OTHER HEALTH PROFESSIONALS

- i. Dental Therapist
- ii. Clinical Psychologist
- iii. Radiography/Sonography
- iv. Public Health
- v. Health Information Officer
- vi. Health Promotion Officer
- vii. Optometrist
- viii. Nutritionist

In addition to the general eligibility, applicants must possess at least first degree from an accredited university in the relevant field with one (1) year post qualification experience, and must be registered with a professional regulatory body such as the Nursing and Midwifery Council, Allied Health Professions Council etc..

7. PROCUREMENT/SUPPLY CHAIN MANAGEMENT

In addition to the general eligibility, applicants must have at least first degree from an accredited university not below second class (lower division) in Procurement/Supply chain management with one/1 year post qualification experience.

8. PUBLIC AFFAIRS

In addition to the general eligibility, applicants must have at least:

- (a) First degree from an accredited university not below second class (lower division) in any of the following: Communication Studies, Public Relations or Journalism.
- (b) A first degree from an accredited university not below second class (lower division) in any discipline plus a Diploma in Communication Studies/Public Relations/ Journalism.
- (c) Previous work experience will be an added advantage.

9. STATISTICIANS

In addition to the general eligibility, applicants must have at least first degree from an accredited university not below second class (lower division) in Statistics or Mathematics with one (1) year post qualification experience.

10. TECHNICAL OFFICERS

In addition to the general eligibility, applicants must have at least first degree from an accredited university not below second class (lower division) or its equivalence in the following areas:

- (a) BSc Land Economy
- (b) Building Technology
- i. BSc. Quantity Surveying and Construction Technology
- ii. BSc. Construction Technology and Management
- (c) BSc. Civil Engineering
- (d) BSc. Mechanical Engineering
- (e) BSc. Electrical Engineering
- (f) BSc. Geomatics Engineering (Land surveying)

NB: Previous work experience will be an added advantage.

11. RELIGIOUS AFFAIRS

In addition to the general eligibility, applicants must be:

(c) ORDAINED MINISTER OR CHAPLAIN

Have at least a first degree in Theology. Be of good standing in a Christian denomination approved by any of the following bodies; the Ghana Catholic Secretariat, the Christian Council of Ghana, the Pentecostal Council of Ghana or other recognized Christian Bodies.

(d) IMAM

- i. Have at least a first degree in Islamic Studies with an excellent Knowledge in Arabic.
- ii. Be of good standing in a Muslim denomination approved by any of the following bodies, the office of the National/ Regional Chief Imam, the office of the Ameer of the Ahmadiyya Muslim Mission or other similar nationally recognized Muslim bodies.

12. CREATIVE ARTS & CULTURE

- i. Theatrical Music Composers
- ii. Drama & Play Writers
- iii. Any other relevant creative art and culture discipline

In addition to the General Eligibility, applicants must possess a First Degree from an accredited university not below second class (lower division) with one/1 year post qualification experience.

NOTE:

For the Senior officer's category apart from **Medical Doctors, Dental Surgeon, Ophthalmologist, Pharmacist with (Pharm D) and legal officers as indicated in serial 5 & 6 (a-d)** that will be placed on the rank of **Deputy Superintendent of Prisons (DSP)**, all other graduates shall start from **Assistant Superintendent of Prisons (ASP)** after completion of training.

GENERAL ELIGIBILITY – JUNIOR OFFICERS

An applicant must:

- a. Be a Ghanaian.
- b. Be of good character and without any criminal record.
- c. Be physically and medically fit by Prisons Service standards.
- d. Must be of a minimum age of **18** and not more than **32** years by **1st November, 2025**.
- e. Must be of a minimum age of **18** and not more than **35** years by **1st November, 2025** (for artisans, tradesmen and professionals only).
- f. Minimum academic qualification of BECE with at least five/5 passes.
- g. Not have been dismissed from any public service or any other employment
- h. Be of minimum height of **1.68 m (5'6")** for males and **1.57m (5'2")** for females
- i. Be able to write and speak English fluently
- j. Have an active e-mail account and a mobile phone number
- k. Be ready to undergo basic Prisons training and other forms of training
- l. Not bonded by any organisation.
- m. Be registered with the appropriate professional body and hold a valid PIN (for medical category)

CATEGORIES & THEIR REQUIREMENTS

1. GENERAL DUTIES

In addition to the **general eligibility** Applicants must possess at least SSSCE/WASSCE with at least five/5 passes.

Candidates with a pass in English or Mathematics will be an advantage.

Also, candidates with at least a Stenographer Certificate (COTVET/NVTI)/Stenographer I & II Certificates can apply.

2. MEDICAL

- i. General Nurses
- ii. Anaesthetic Nurses
- iii. Intensive Care Nurses
- iv. Orthopaedic Nurses
- v. Midwives
- vi. Mental Health Nurses
- vii. Public Health Nurses
- viii. Ear, Nose and Throat Nurses
- ix. Medical Laboratory Technicians/Assistants
- x. Disease Control Technical Officers
- xi. Health Information Officers
- xii. Health Administration Assistants
- xiii. Nutrition Technical Officers
- xiv. Opticians
- xv. Dental Health Nurses
- xvi. Health Promotion Officers
- xvii. Pharmacy Technicians

In addition to the **General Eligibility**, all applicants must possess at least an HND or Diploma from an accredited institution in the relevant field, completed their mandatory rotation and be registered with the Nursing & Midwifery Council, Allied Health Professions Council or Pharmacy Council, with one/1 year practical work experience.

xviii. Nurse Assistant

Must possess certificate in Nurse Assistant clinical or Nurse Assistant Preventive from an accredited institution, be registered with the Nursing and Midwifery Council, with one/1 year practical work experience.

3. AGRICULTURE

(i) General Agric

In addition to the **General Eligibility** applicants must possess at least an HND or Diploma or Certificate in General Agric from an accredited institution with one/1 year practical work experience.

(ii) Veterinary/Animal Health

In addition to the **General Eligibility** applicants must possess at least an HND or Diploma or Certificate in General Agric from an accredited institution with one/1 year practical work experience.

(iii) Tractor Operators/Mechanics

In addition to the **General Eligibility**, an applicant must possess at least one of the following certificates with one/1 year practical work experience and should be able to repair tractors.

- a. Ghana Education Service (GES) Intermediate Certificate in either Tractor Operating or Mechanic
- b. Ghana Education Service (GES) or COTVET Certificate II in Tractor Operating or Mechanic

(iv) Horticulturist

In addition to the **General Eligibility** applicants must possess any of the following Certificates from an accredited institution with one/1 year practical work experience

- a. Higher National Diploma.

- b. Diploma or Certificate in Horticulture.
- c. NVTI I & II Certificate in Horticulture.

4. GENERAL TRADESMEN

- (i) Electricians
- (ii) Masons/Stone Masons
- (iii) Plumbers
- (iv) Wood Construction Technology/Carpentry/Wood Carvers
- (v) Welding & Fabrication (Gas and Arc)
- (vi) Painters and Sign Writers
- (vii) Steel Benders
- (viii) Blacksmiths/Metal Workers/Metal Sculptures
- (ix) Tilers
- (x) Aluminium and Glass Fabrication
- (xi) Land Survey Technicians
- (xii) Refrigeration and Air-Conditioning Technicians
- (xiii) Draughtmen
- (xiv) Ceramics
- (xv) Lift Technicians
- (xvi) Plant Operators (Grader, Excavator, Bull Dozers, Back Hoe, Wheel Loader, Low Bed, Forklift, Lift, And Compactor Roller)
- (xvii) Car Sprayers
- (xviii) Vulcanizers
- (xix) Screen Printers
- (xx) Digital Fabricators
- (xxi) Mixed Media Artists
- (xxii) Jewellery Makers
- (xxiii) Kente Weaving
- (xxiv) Pop Ceiling Designers
- (xxv) Glass Blowers
- (xxvi) Gypsum Board Installers
- (xxvii) Interior Decorators
- (xxviii) Concrete Sculptors
- (xxix) Calligraphy and Lettering Technicians
- (xxx) Mechanics-Automobile and Automotive Technicians/Auto Electricians
- (xxxi) Tailors, Textiles & Design and Embroidery Technicians
- (xxxii) Cobblers/Leather Work

In addition to the **General Eligibility**, all applicants must possess qualification as specified below from an accredited institution with one/1 year practical work experience

- a. Higher National Diploma in the relevant field
- b. Ghana Education Service (GES) Intermediate Certificate in the relevant field.
- c. Ghana Education Service (GES) or COTVET Certificate II in the relevant field.
- d. City and Guilds (Intermediate) Certificate in the relevant field.
- e. NVTI I & II or Trade Test Certificate II in the relevant field.

(xxxiii) Drivers and Motor Riders

In addition to the **General Eligibility**, applicants must possess

- a. Professional Driver's Licence not less than Class B with one/1 year driving experience.
- b. Professional Driver's Licence A with one/1 year riding experience.

(xxxiv) Building Technology

In addition to the **General Eligibility**, applicants must possess a Higher National Diploma or Diploma from an accredited institution with one/1 year work experience

(xxxv) Furniture and Designing

In addition to the **General Eligibility**, applicants must possess a Higher National Diploma or Diploma from an accredited institution with one/1 year work experience

5. OPERATIONS

Weapon Mechanics/Fitters

In addition to the **General Eligibility**, applicants must possess NVTI 1 & 11 or Trade Test Certificate II in Weapon Mechanic or Fitting with one/1 year practical work experience

NB: Having a license in Weapon Mechanic or Fitting would be an advantage.

6. MUSIC (DANCE BAND & REGIMENTAL)

In addition to the **General Eligibility** applicants must possess at least Ghana Education Service (GES) Intermediate Certificate/ COTVET Certificate II/ NVTI Grade I or Trade Test Certificate II/ City and Guilds (Intermediate)/ or Proficiency in Basic Music (ABRSM) grade 4 and the following:

- a. Ability to sight-read musical notes.
- b. Ability to play Wood Wind or Brass Instruments and any other dance band instrument.

7. CATERING

In addition to the **General Eligibility**, all applicants must possess **qualification as specified below** with one/1 year practical work experience

- a. NVTI Grade I or Trade Test Certificate II in Hospitality and Catering Management
- b. Ghana Education Service (GES) Intermediate Certificate or COTVET Certificate II in Hospitality and Catering Management.
- c. City and Guilds (Intermediate) in the above.

8. INFORMATION TECHNOLOGY/COMMUNICATION

In addition to the **General Eligibility**, all applicants in this category must possess **qualification as specified below** from an accredited institution with one/1 year work experience

a. Radio/Telephone/Telecom Technicians

Applicants must possess at least any of the following

- i. NVTI 1&11/City and Guilds Certificate in Electronics
- ii. NVTI 1&11/City and Guilds Certificate in Telecommunication

b. Networking Technicians

Applicants must possess at least N+ Certificate from a recognised Institution including knowledge in LINUX/Windows Server 2003, 2008 and above

c. Database Administrators

Applicants must possess at least Certificate in My SQL, SOL and Oracle from a recognised Institution.

d. Web Designers

Applicants must possess at least Certificate in HTML, PHP, CSS, CMS, Adobe and Photoshop from a recognised Institution.

e. Office & Industrial Machine Mechanics (Photocopier and Printer Repairers)

- i. GES Intermediate Certificate/COTVET Certificate II in Office Machines or Industrial Mechanics
- ii. City and Guilds Certificate in Electronics

f. Computer Hardware Technicians

Applicants must possess at least any of the following

- i. COTVET Certificate II in Computer Hardware
- ii. NVTI 1&11/City and Guilds Certificate in Computer Hardware
- iii. NVTI 1&11/City and Guilds Certificate in Computer Hardware

g. Satellite Dish Technicians

Applicants must possess at least any of the following

- i. COTVET Certificate II in Computer Hardware
- ii. NVTI 1&11/City and Guilds Certificate in Computer Hardware
- iii. NVTI 1&11/City and Guilds Certificate in Computer Hardware

9. PUBLIC RELATIONS

- i. Videographers/Photographers
- ii. Master Control Room (MCR) Technicians
- iii. Graphic Designers
- iv. Sound Technicians
- v. Video Editors
- vi. Editors

In addition to the **General Eligibility**, applicants must possess at least Diploma or a certificate from UNIMAC or any accredited institution with one/1 year work experience.

10. CREATIVE ART & CULTURE

- i. Theatrical Musicians
- ii. Drama & Theatre Artists
- iii. Any other relevant creative art and culture discipline

In addition to the **General Eligibility**, applicants must possess a Diploma or a certificate from UNIMAC or any accredited institution

11. SPORTS

The sporting disciplines are as follows

- a. Taekwondo
- b. Boxing
- c. Athletics
- d. Football
- e. Basketball
- f. Volleyball
- g. Hockey
- h. Handball
- i. Table Tennis
- j. Judo
- k. Arm Wrestling

In addition to the **General Eligibility**, applicants in the above disciplines must be of a minimum age of 18 and not more than 25 years by 1st November, 2025

NOTE

- For the Junior officer's category, it must be noted that apart from applicants with **Diploma/HND in Agriculture and Health related programmes as indicated in serial 2 & 3** that will be placed on the rank of Sergeant, all other applicants shall start from **Second Class Officer Rank** after completion of training.
- All applicants shortlisted under the underlisted categories will undergo practical/competency-based test to determine their suitability

- i. General Tradesmen
- ii. Agriculture – Tractor Operators/Mechanics
- iii. Operations
- iv. Music (Dance band & Regimental)
- v. Catering
- vi. Information Technology and Communication
- vii. Public Relations
- viii. Sports